REQUEST FOR EXPRESSIONS OF INTEREST

**(Consulting Firms)**

*Ethiopia*

*Participatory Agriculture and Climate Transformation (PACT) Programme*

**Assignment Title: Baseline Study**

**Reference No**. (as per procurement plan): EOI/PACT\_Baseline\_C05/2025

The *Ministry of Agriculture* has received financing from the International Fund for Agricultural Development (IFAD) towards the cost of Participatory Agriculture and Climate Transformation (PACT) Programme and intends to apply part of the proceeds for the recruitment of consulting services.

The use of any IFAD financing shall be subject to IFAD’s approval, pursuant to the terms and conditions of the financing agreement, as well as IFAD’s rules, policies and procedures. IFAD and its officials, agents and employees shall be held harmless from and against all suits, proceedings, claims, demands, losses and liability of any kind or nature brought by any party in connection with the Participatory Agriculture and Climate Transformation (PACT) Programme.

The Programme aims to contribute to poverty reduction and improved resilience of the target rural households.’ The Programme Development Objective (PDO) is to ‘enable 150,000 rural households (men, women, youth and persons with Disabilities (PWDs) in selected kebeles to sustainably improve incomes, food and nutrition security and build resilience to shocks.

The Programme will be implemented in 9 regional states (Amhara, Oromia, Tigray, central Ethiopia, Southern Ethiopia, Afar, SWE (South West Ethiopia), Sidama, and Somali). The Programme will be implemented over a seven-year period.

**The scope of the Consultancy**

The planned study aims to conduct a baseline survey incorporating both quantitative and qualitative data. It will assess the current conditions in the PACT intervention area, focusing on agricultural production (crops and livestock), employment, nutrition, agricultural marketing, financial services, producer organizations, rural enterprises, climate and watershed conditions, and gender-related issues. These aspects will be included in the questionnaire to analyze and interpret the existing situation on the ground. The findings will then be used to populate the project’s log frame indicators accordingly. The consulting services implementation period is 4/four/ months.

The Ministry of Agriculture (“the client”) now invites eligible consulting firms (“consultants”) to indicate their interest in providing the services. Interested consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. Interested firms should fill the template for expressions of interest and submit found at the following link <https://pasidp-moa.gov.et/> and send it to the address indicated below.

The attention of interested consultants is drawn to IFAD’s Anti-Money Laundering and Countering the Financing of Terrorism Policy[[1]](#footnote-1) and the Revised IFAD Policy on Preventing Fraud and Corruption its Activities and Operations[[2]](#footnote-2). The latter sets forth IFAD’s provisions on prohibited practices. IFAD further strives to ensure a safe working environment free of harassment, including sexual harassment, and free of sexual exploitation and abuse (SEA) in its activities and operations as detailed in its IFAD Policy to Preventing and Responding to Sexual Harassment, Sexual Exploitation and Abuse.[[3]](#footnote-3)

The consultant shall not have any actual, potential or reasonably perceived conflict of interest. A consultant with an actual, potential or reasonably perceived conflict of interest shall be disqualified unless otherwise explicitly approved by the Fund. A consultant including their respective personnel and affiliates are considered to have a conflict of interest if they a) have a relationship that provides them with undue or undisclosed information about or influence over the selection process and the execution of the contract, b) participate in more than one EOI under this procurement action, c) have a business or family relationship with a member of the Purchaser’s board of directors or its personnel, the Fund or its personnel, or any other individual that was, has been or might reasonably be directly or indirectly involved in any part of (i) the preparation of this REOI, (ii) the shortlisting or selection process for this procurement, or (iii) execution of the contract. The consultant has an ongoing obligation to disclose any situation of actual, potential or reasonably perceived conflict of interest during preparation of the EOI, the selection process or the contract execution. Failure to properly disclose any of said situations may lead to appropriate actions, including the disqualification of the consultant, the termination of the contract and any other as appropriate under the IFAD Policy on Preventing Fraud and Corruption in its Projects and Operations.

A consultant will be selected in accordance with the QCBS method set out in IFAD’ project procurement handbook that can be accessed via the IFAD website at [www.ifad.org/project-procurement](http://www.ifad.org/project-procurement).

You can also access the EOI, ToR & the format at https://pasidp-moa.gov.et/.

The shortlisting criteria are:

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| --- | --- | --- |
| **Item** | **Criteria** | **Points** |
| The consulting firm's Renewed Registration Certificate is mandatory  Tax Clearance of FY 2023/24 is mandatory.  Must be registered in Value Added Tax (VAT).  Consultant list Registration Certificate from PPA.  For specific experience, evidence shall include successful experience in the execution of **at least 3 projects** of a similar nature and scope of works during the **last 5 years**. | | |
| **A.** | **General experience** |  |
| i | General experience: Firm has been in existence for 10 years | 5 |
| ii | The firm core business relevant to the assignment | 5 |
| **B.** | **Specific experience** |  |
| i | Successful and documented experience in conducting services similar to those required under this TOR at least 3 contracts within the last 5 years as is evidenced by supporting documents and testimonials. | 60 |
| ii | The firm experience in similar conditions or environments (rural development, agriculture, irrigation, household surveys, Ethiopia, etc.) | 10 |
| iii | Strong capacity in data management and statistics and utilization of kobo Toolbox or equivalent as a survey tool as evidenced in the tools and technology used in previous surveys executed successfully | 10 |
| **C.** | **Turnover of the firm: Financial capacity** |  |
| i | Average Turnover of the firm in 2021, 2022 and 2023 not less than ETB 10 million (evidenced by the audited financial reports) | 10 |
|  | **Total Points** | **100** |
|  | **Minimum points required to pass** | **70 points** |

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. Joint Venture Agreement (not necessarily registered agreement at the time of application) should be submitted in case of applying as a joint venture, with one Consultant identified as the lead Consultant.

Any request for clarification on this REOI should be sent via e-mail to the address below no later than 05:00 pm EAT, 1 May 2025. The client will provide responses to all clarification requests by 05:00 pm EAT, 3 May 2025.

Expressions of interest must be delivered in written form using the forms provided for this purpose. EOIs shall be submitted to the address below no later than 08 May 2025 04:00PM EAT.

Ministry of Agriculture, PACT

Procurement Executive

Block B, Room No. B2-2/ Block C, Room No. B2-1

Attn: Abduselam Ali /Degayehu Deso

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**Ministry of Agriculture**

1. The policy is accessible at <https://www.ifad.org/en/document-detail/asset/41942012>. [↑](#footnote-ref-1)
2. The policy is accessible at [www.ifad.org/anticorruption\_policy](http://www.ifad.org/anticorruption_policy). [↑](#footnote-ref-2)
3. The policy is accessible at <https://www.ifad.org/en/document-detail/asset/40738506>. [↑](#footnote-ref-3)